

**MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL
HELD MONDAY, SEPTEMBER 21, 2020 AT 6:00 p.m. VIA ZOOM**

Attendance:

Mayor Nicola Smith
Council President Christine Frizzell
Council Vice President Shannon Sessions
Councilmember Ian Cotton
Councilmember Ruth Ross
Councilmember George Hurst
Councilmember Jim Smith
Councilmember Julieta Altamirano-Crosby
Assistant City Administrator Art Ceniza
Interim City Clerk Karen Fitzthum

Guests:

Daniela Altamirano Crosby
Marcia Smith
Joshua Binda
Katie McKeown
Teodora Popescu
Nancy Neraas, Foster Pepper
Heather Buczek, MIG Consulting

Others:

Finance Director Sonja Springer
Public Works Director Bill Franz
Deputy PW Director Les Rubstello
Engineering Manager David Mach
Project Manager Amie Hanson
Interim Procurement Mgr. Cathy Robinson
Planning Manager Ashley Winchell
Senior Planner Kristen Holdsworth
Parks & Rec. Director Lynn Sordel
Comm. Programs Coord. Fred Wong
Devt. & Bus. Svcs. Dir. David Kleitsch
Deputy Police Chief Chuck Steichen
Building Official Robert Mathias
Human Resources Director Evan Chinn

Comments and Questions on Memo Items

Memorandums for Future Agenda Items:

- **M-1 Contract 3094, Amendment #2, S Lynnwood Park Final Design**
- **M-2 Public Hearing and Ordinance Adoption: Flood Hazard Area Regulations**
 - Mayor Smith solicited comments on these items. There were none.

Interview: Diversity, Equity and Inclusion Commission Candidates Daniela Altamirano-Crosby, Marcia Smith and Joshua Binda (6:23 p.m.)

- Human Resources Manager Chinn introduced each candidate who then introduced himself/herself. Comments and questions followed. Councilmember Altamirano Crosby recused herself for the interview of Daniela Altamirano Crosby.

Interview: Parks and Recreation Board Applicant Katie McKeown (40:50)

- Director Sordel introduced Ms. McKeown who discussed her interest in the Parks and Recreation Board. Comments and questions followed.

Interview: Arts Commission Applicant Teodora Popescu (50:55)

- Community Programs Coordinator Wong introduced Ms. Popescu who discussed her interest in the Arts Commission. Comments and questions followed.

Appointment: Lynnwood Public Facilities District Board, Position #4: Rosario Reyes (1:09:00)

- Director Kleitsch explained that Ms. Reyes was being recommended for reappointment to the PFD Board. Comments and questions followed.

COVID-19 Update (1:14:50)

- Deputy Chief Steichen gave an update on Covid-19 statistics and other information including flu shots, lost wage assistance benefits, testing sites, vaccines, suicide prevention, and CARES Act funding allocations. He also gave an update around challenges with providing funding for the food bank to use towards a vehicle. Staff recommended putting the money back in the community fund or finding a different use for the money. Council comments and questions followed.

Refinance 2010 Utility Bonds (1:45:00)

- Finance Director Springer and Nancy Neraas of Foster Pepper discussed the opportunity to refinance 2010 utility bonds at a lower interest rate with potential savings of \$500,000 to \$700,000 over the life of the loan. Comments and questions followed. This item will come forward to the 9/28 Business Meeting for Council consideration and potential action.

Briefing: Lynnwood ADA Self-Evaluation and Transition Plan/Sidewalk Maintenance (2:00:00)

- Director Franz introduced this item. Engineering Manager Mach, Deputy Director Les Rubstello, and Heather Buczek of MIG Consulting discussed the City's ADA Transition Plan it relates to transportation. Council comments and questions followed. Councilmember Altamirano Crosby requested more information about the disabled residents who participated in the focus group and those who live in Lynnwood. Several councilmembers expressed interest in city maintenance of the sidewalks.

Motion made by Council President Frizzell, seconded by Council Vice President Sessions, to extend the meeting through the end of the agenda. Motion passed.

Update - Housing Action Plan (3:06:00)

- Director Kleitsch introduced this item. Planning Manager Winchell and Senior Planner Holdsworth presented an update on the Housing Needs Assessment, the next steps for the Housing Action Plans and opportunities for community involvement. Council Comments and questions followed.

LMC 2.92 Contract Threshold (3:43:00)

- Interim City Clerk Fitzthum and Procurement Manager Robinson made a presentation regarding contracting thresholds. Council comments and questions followed. Councilmember Smith requested that staff bring back a list of disbursements in the last 18 months between \$100,000 and \$250,000. There was consensus to bring an Ordinance to the Business Meeting for the \$100,000 level for Council consideration.

Mayor Comments and Questions

- None

Council President and Council Comments

- None

Executive Session – if needed

- None.

Adjourn

- Meeting adjourned at 10:15 p.m.

Nicola Smith

[Nicola Smith \(Oct 27, 2020 16:20 PDT\)](#)

Nicola Smith, Mayor