

**LYNNWOOD
CITY COUNCIL
Work Session**

Date: Wednesday, September 16, 2020

Time: 6:00 PM

**Place: This meeting will be held electronically via
Zoom. See the City of Lynnwood website for
details.**

-
- | | | |
|---------|----------|---|
| 6:00 PM | A | Interview: Ethics Board candidate Ty Tufono-Chaussee |
| 6:05 PM | B | Update from Edmonds College President Dr. Amit Singh |
| 6:30 PM | C | COVID-19 Update |
| 7:00 PM | D | Briefing: Connect Lynnwood: Active and Accessible Transportation Plan -
School Safety Project Presentation |
| 7:35 PM | E | Briefing: General Transportation |
| 7:55 PM | F | Narcotics Enforcement Account - Repeal LMC 3.100 |
| 8:05 PM | G | Presentation: Council Liaison Reports/Boards and Commissions ~ Ruth Ross |
| 8:10 PM | H | Break |
| 8:20 PM | I | Presentation: Council Liaison Reports/Boards and Commissions ~ Ian Cotton |
| 8:25 PM | J | Presentation: Council Liaison Reports/Boards and Commissions ~ Jim Smith |
| 8:30 PM | K | Mayor Comments and Questions |
| 8:35 PM | L | Council President and Council Comments |
| 8:40 PM | M | Executive Session, If Needed |
| | | Adjourn |

Memorandums for Future Agenda Items:

Memorandums for Your Information:

Contact: Executive Office (425) 670-5001

CITY COUNCIL ITEM A

CITY OF LYNNWOOD Administrative Services

TITLE: Interview: Ethics Board candidate Ty Tufono-Chaussee

DEPARTMENT CONTACT: Karen Fitzthum, Acting City Clerk and Chief Procurement Officer

SUMMARY:

The Ethics Board currently has a vacancy. The Mayor recommends Ms. Ty Tufono-Chaussee for position 2.

ACTION:

Interview Ms. Ty Tufono-Chaussee for position 2 on the Ethics Board for a term expiring January 21, 2022.

BACKGROUND:

Ms. Tufono-Chaussee submitted her application and was interviewed by Mayor Smith and Board of Ethics staff liaison Karen Fitzthum. Ms. Tufono has previously served on the Diversity and Neighborhoods Commission for the City and as a volunteer for other public agencies.

Position #2 for this Board is currently vacant.

ADMINISTRATION RECOMMENDATION:

Interview Ms. Tufono-Chaussee

DOCUMENT ATTACHMENTS

Description:	Type:
Board of Ethics Application	Backup Material

Board and Commission Application



Submission date: 1 July 2020, 9:05PM

Receipt number: 31

Related form version: 2

Question	Response
All Are Welcome	
Name	Ty Tufono-Chaussee
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Are you a registered voter in the City of Lynnwood?	No
Are you a registered voter somewhere else?	Yes
Please choose the Board or Commission for which you are applying	Ethics Board
Why are you interested in serving on this board or commission?	I want to contribute and be involved in community service here in Lynnwood. I also want to help Lynnwood become more diverse & inclusive and ensure that all community members are informed & included in City Affairs.
What do you perceive as the role of a board or commission member?	I perceive the B&C members to be the bridge between the community & City Leadership. and Agencies. I believe the B&C members should be connected in their communities and should be involved-most especially with the underserved citizens.
How would you represent the interests of the community?	I would provide my 30 years of Community Service & Advocacy in ensuring our community resources are provided for people who live in Lynnwood to enjoy a quality of life in Lynnwood.
List any experiences that may assist you in serving in this role.	-Retired WA State Commissioner in Asian-Pacific American Affairs. Former Union President AFA-CWA Local Council 19. Former Bombers
List any other information you would like us to consider.	Former Commissioner for City of Lynnwood Diversity & Neighborhoods Commission.
Optional resume upload	[REDACTED]
[REDACTED]	01/2020

CITY COUNCIL ITEM B

CITY OF LYNNWOOD Executive

TITLE: Update from Edmonds College President Dr. Amit Singh

DEPARTMENT CONTACT: Leah Jensen

SUMMARY:

Edmonds College President Dr. Singh will provide Council with an update on the college's operations.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM C

CITY OF LYNNWOOD City Council

TITLE: COVID-19 Update

DEPARTMENT CONTACT: Christine Frizzell, Council President

SUMMARY:

The City continues to monitor and respond to the COVID-19 emergency. The Council will receive an update from City staff.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM D

CITY OF LYNNWOOD Public Works

TITLE: Briefing: Connect Lynnwood: Active and Accessible Transportation Plan - School Safety Project Presentation

DEPARTMENT CONTACT: David Mach, Sarah Olson, Amie Hanson

SUMMARY:

The briefing will primarily summarize the work conducted so far on the School Safety Assessment element of the Connect Lynnwood: Active and Accessible Transportation Project. The School Safety assessment was requested by Council a few years back after receiving safety concerns in the Lynndale Elementary area.

In addition to the School Safety Project, the briefing will also include an overview of the following:

- Complete Streets Policy development and Standards update
- Citywide Safety Study (for pedestrians and cyclists)
- Park Access Study
- Bicycle and pedestrian network updates
- Public Participation and Outreach.

ACTION:

Briefing. No action required.

BACKGROUND:

The School Safety Project initiated in Fall 2019 included Cedar Valley Elementary, Spruce Elementary, Lynnwood Elementary, Lynndale Elementary, College Place Elementary, and College Place Middle School (note: the first phase of this project included assessments of Beverly Elementary, Meadowdale Elementary, Meadowdale Middle, and Meadowdale High schools). The Project Team conducted evaluations of existing conditions through conducting interviews and visiting the sites, developed countermeasures to address potential conflicts between pedestrians, bicyclists, and vehicular traffic, and reviewed the countermeasures to determine priorities, timelines, and ensure recommendations match the City's traffic control needs.

In October, the Project Team evaluated current site access, circulation, and safety challenges for six elementary and middle school sites within the City. This effort included conducting interviews with Edmonds School District Personnel, administrators at individual school sites, Lynnwood Police Department staff, and City of Lynnwood Traffic Engineering staff. The Project Team then visited each site during pick-up and/or drop-off to observe site conditions affecting pedestrian access to each school site.

The Project Team conducted outreach for the Connect Lynnwood Plan during February and March 2020 via an online survey with a section of questions specific to school families and how their students travel to school.

During Spring of 2020, the Project Team reviewed the survey results, findings from the site visits and potential countermeasures for addressing issues at each site. These countermeasures were reviewed with the understanding of the City's traffic control priorities, future plans, and how each school fits into the City's larger travel network. Potential countermeasures were categorized according to implementation schedule:

Near-term Design/Implementation (highest priority sites), Short-term Implementation, and Long-term Implementation.

On June 18, 2020, the Project Team presented the School Safety Project findings and recommendations to Edmonds School District and individual school administrators. Edmonds School District personnel provided feedback on the concepts, given their understanding of the school site and community needs.

Three locations were identified by the Project Team (with District agreement) as being highest priority and were slated for Near-term Design/Implementation. In July 2020, the Project Team applied for WSDOT Safe Routes to Schools grants to obtain funding for projects at these locations:

- College Place Elementary School– intersection of 76th Ave W & 204th St SW
- College Place Middle School – mid-block crossing of 208 St SW
- Lynndale Elementary – missing sidewalk along 192nd PL SW, 71st Pl W

The Project Team has also identified countermeasures to address the lack of sidewalks along 189th Pl SW and 192nd St SW that affect pedestrians near Lynndale Elementary and Lynndale Park. The proposal includes delineating walking and bicycling space in the existing roadway and designating 189th Pl SW and 192nd St SW as a one-way couplet. This proposal would make use of a low-cost pedestrian improvement minimizing right-of-way impacts to residents while making the walking pathway highly visible and safer with one-way traffic.

PREVIOUS COUNCIL ACTIONS:

Business Meeting, November 8, 2017, Item 90.1-I Contract: Citywide Multimodal Transportation Planning

Business Meeting, May 28, 2019, Item 90.I-G Consultant Contract Supplement: Lynnwood Multimodal Transportation Planning

FUNDING:

KEY FEATURES AND VISION ALIGNMENT:

Our Community Vision: The Lynnwood Community will be a regional model for a sustainable, vibrant community with engaged citizens and an accountable government.

Connect Lynnwood, the Multimodal Transportation Planning project, supports that vision and results in an important improvement to the City's infrastructure that links City of Lynnwood programs, policies, comprehensive plans, mission, and ultimately the Community Vision. The project supports this vision by delivering outcomes that correspond to the goals of building a healthy and sustainable environment, investing in recreation and community programs, investing in efficient, integrated local and regional transportation systems, ensuring a safe environment, and being responsive to the wants and needs of our citizens.

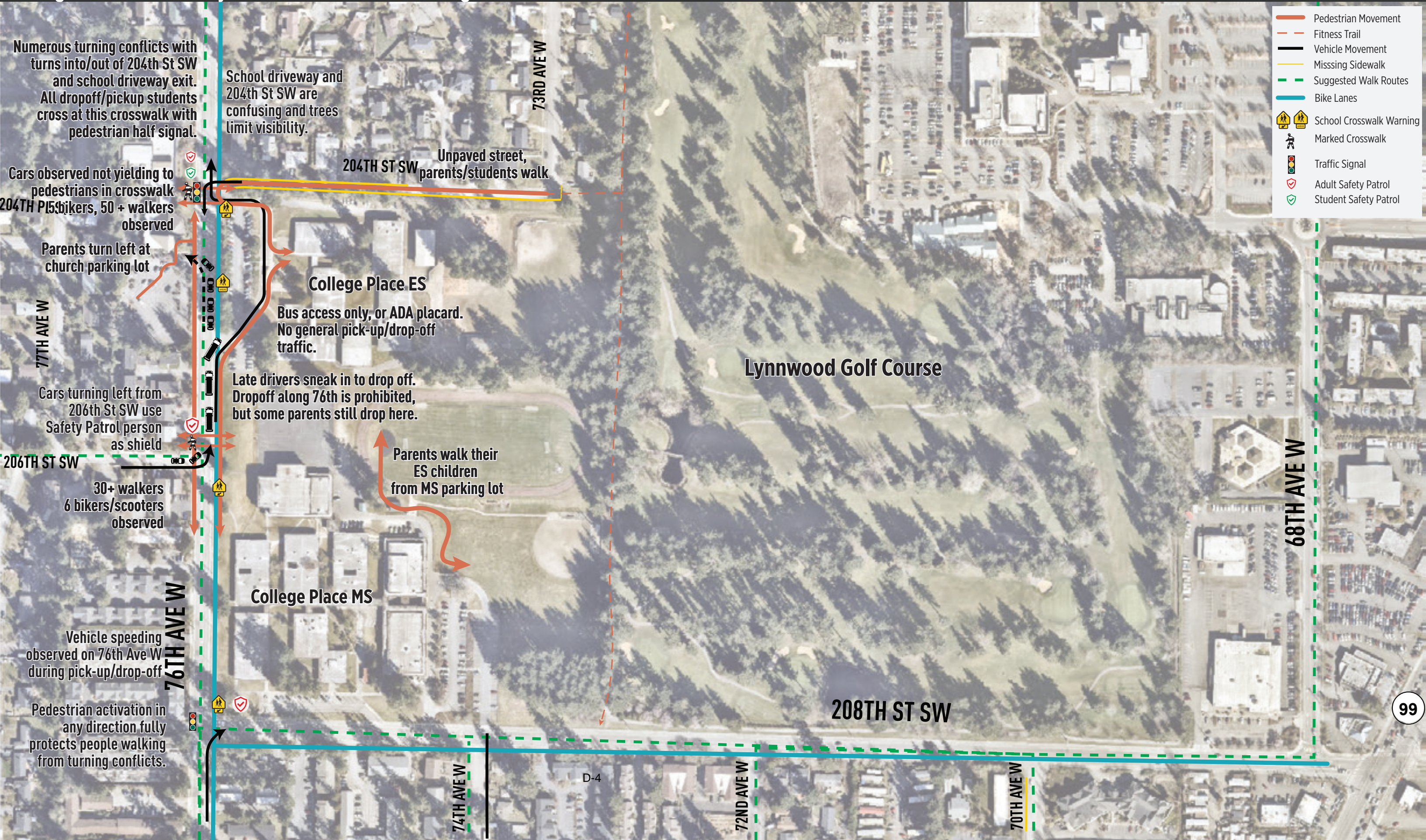
DOCUMENT ATTACHMENTS

Description:	Type:
Graphic Presentation of Walk Audit Findings	Backup Material
June 1 2020 Memo describing school access and safety issues and applicable countermeasures	Backup Material
Safe Routes to Schools Conceptual Drawings	Backup Material

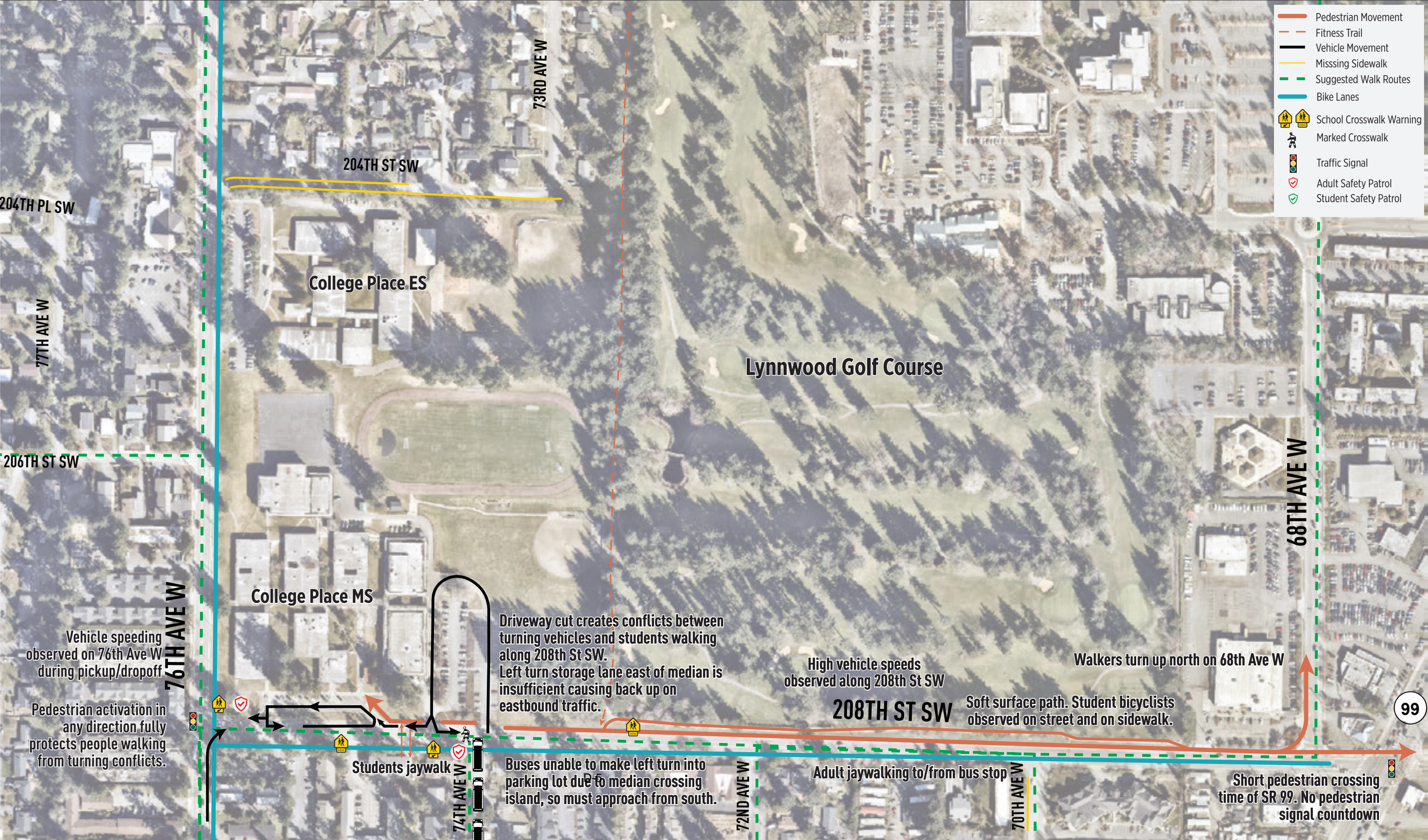
Cedar Valley Elementary School Assessment Finding



College Place Elementary School Assessment Findings

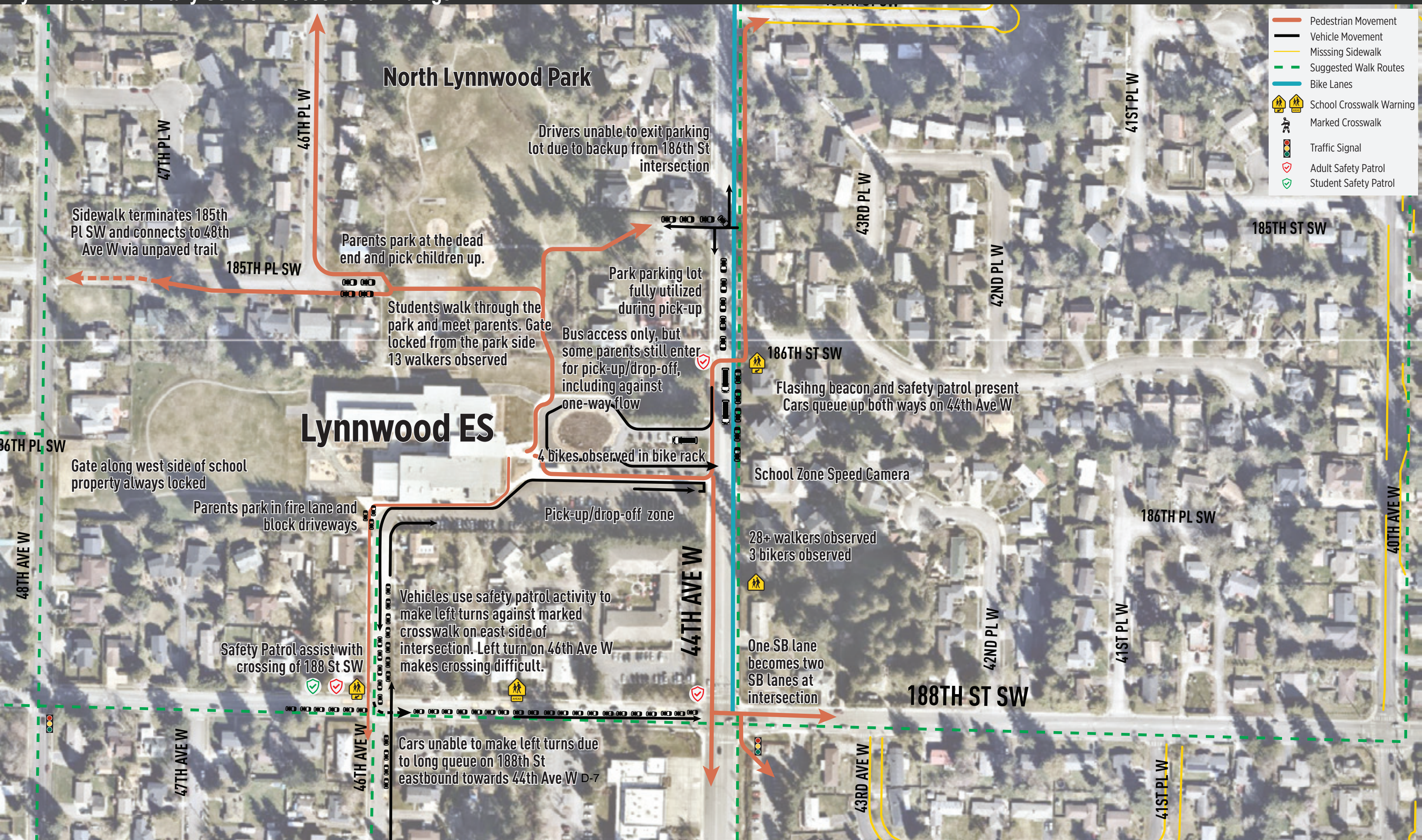


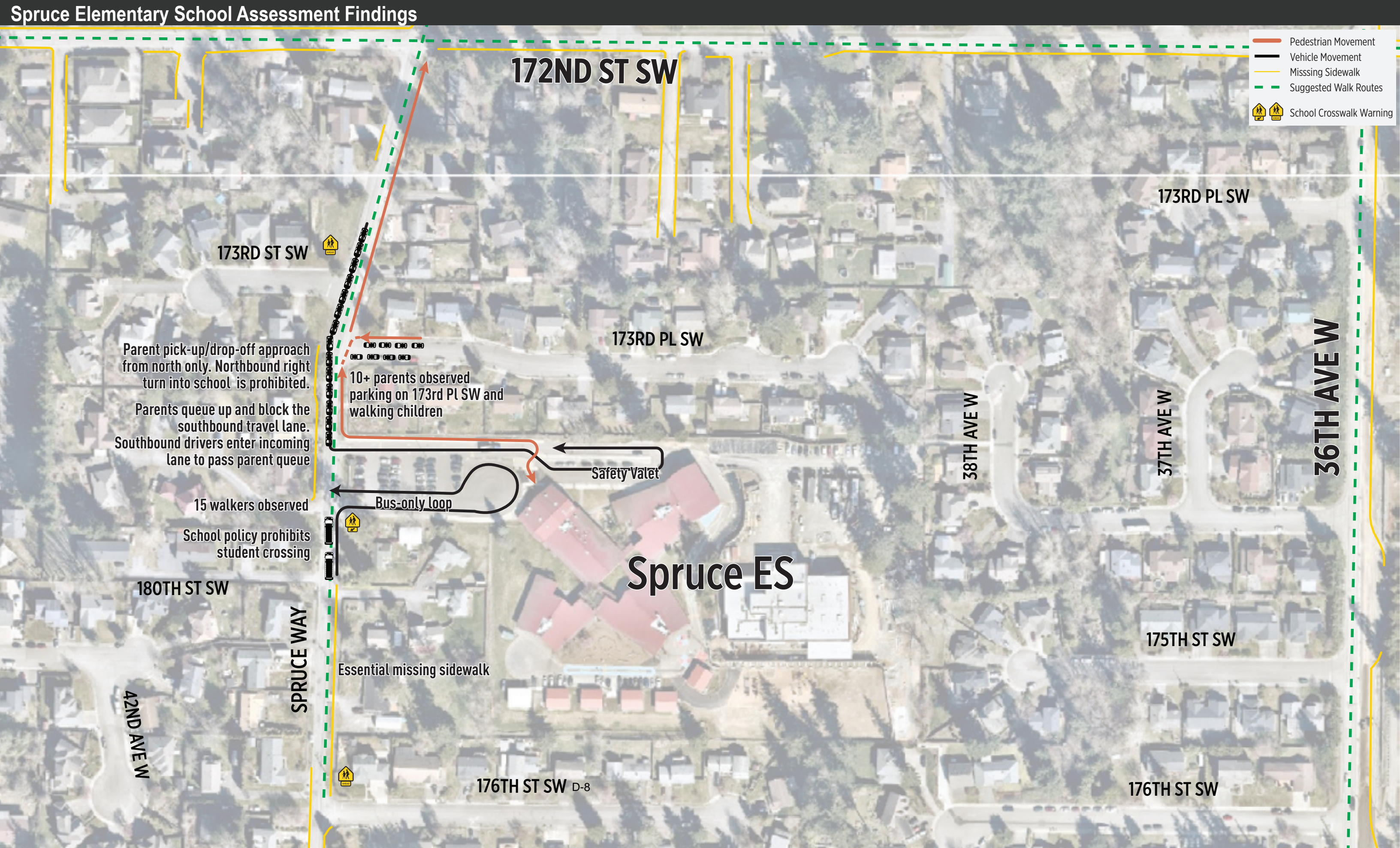
College Place Middle School Assessment Findings



- Pedestrian Movement
- Fitness Trail
- Vehicle Movement
- Missing Sidewalk
- Suggested Walk Routes
- Bike Lanes
- School Crosswalk Warning
- Marked Crosswalk
- Traffic Signal
- Adult Safety Patrol
- Student Safety Patrol

Lynnwood Elementary School Assessment Findings







MEMORANDUM

To: Amie Hanson, Sarah Olson, and Project Technical Advisory Team, City of Lynnwood
From: Dr. Dru van Hengel, Lauren Squires, and Layne Wyse, Nelson\Nygaard
Date: June 12, 2020
Subject: CONNECT LYNNWOOD: School Access and Safety Plans
REVISED School Access and Safety Countermeasures

INTRODUCTION

The Nelson\Nygaard project team has synthesized findings from the October 2019 Walk Audits and feedback from school administrators, Edmonds School District staff, and City of Lynnwood staff to create the following list of school access and safety issues and applicable countermeasures.

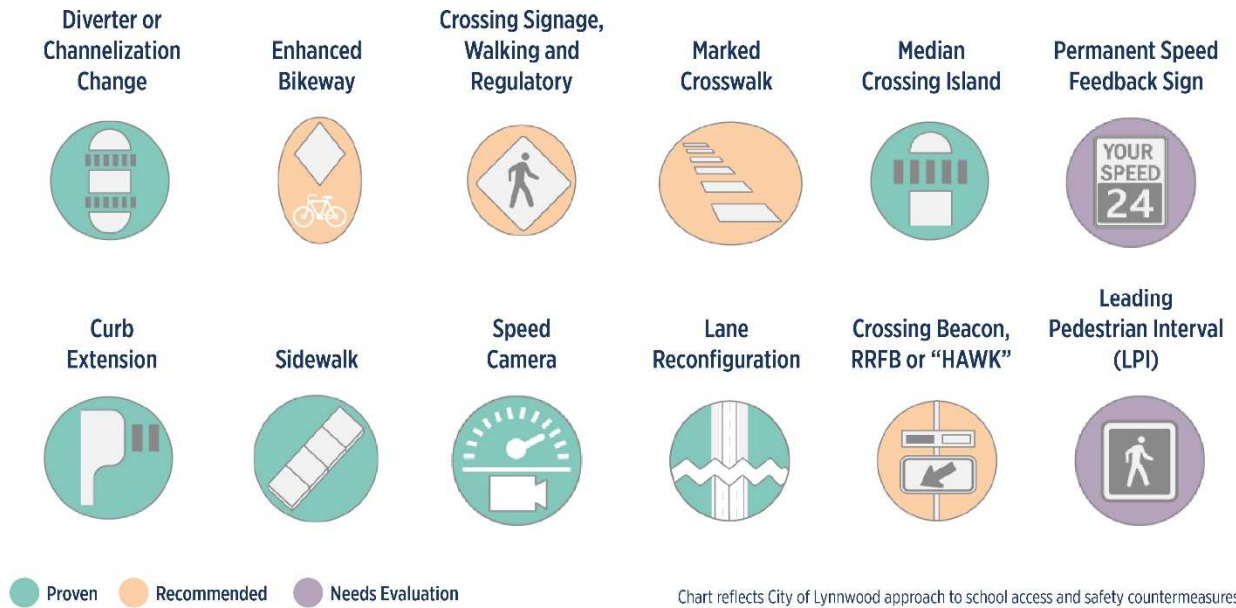
Issues and countermeasures are organized by school and location. Suggested implementation is indicated (short-term or long-term) based on implementation complexity and prioritization feedback from City of Lynnwood staff and Project Technical Advisory Team (PTAT) members. The consultant team will advance preliminary designs for three high priority projects as indicated with “Design” in the Implementation column of the *Issues and Countermeasures by School* table below. Schools with access and safety countermeasures prioritized for near-term implementation include:













- § College Place Elementary
- § College Place Middle School
- § Lynndale Elementary

Countermeasures detailed below would require further evaluation, such as traffic modeling, to thoroughly understand the impacts and feasibility of implementation. All countermeasures were developed in the context of the broader citywide bicycling and walking network development through the Connect Lynnwood: Active & Accessible Transportation Plan.

REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood

The following icons are used as a quick visual reference to the type of countermeasure/s proposed for each issue and location.



												
Turning conflicts at school crosswalks	Proven		Recommended		Needs Evaluation	Needs Evaluation					Recommended	Needs Evaluation
Conflicts between modes at school driveway entrances/exits	Proven					Proven	Needs Evaluation					
Lack of all ages and abilities bicycle routes to school		Recommended					Needs Evaluation		Proven			
High speed right turns			Recommended			Proven			Needs Evaluation			Needs Evaluation
Long crossing distances across wide streets	Proven				Proven	Proven			Proven	Recommended		Needs Evaluation
Lack of marked crossings			Recommended	Recommended	Proven					Needs Evaluation		
Lack of safe walking routes							Proven					
High vehicle speeds in school zones								Proven	Proven		Needs Evaluation	
Limited left turn queue space									Proven			

 Proven
  Recommended
  Needs Evaluation







Chart reflects City of Lynnwood approach to school access and safety countermeasures
Proven and recommended countermeasures based on Washington State Strategic Highway Safety Plan 2019

REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood

ISSUES & COUNTERMEASURES BY SCHOOL





		
Dark green: Long-term Implementation	Light green: Short-term Implementation	Blue: Countermeasure for Near-term Design/Implementation

Cedar Valley Community School




Location	Issue	Icon	Countermeasure	Implementation
194th St SW, 56th Ave W, 193rd Pl SW, 191st St SW, 196th St SW, Wilcox Park	Lack of sidewalks and improved walking routes	 	<ul style="list-style-type: none"> § Formalize/improve existing bike/walk path to 193rd Pl SW <ul style="list-style-type: none"> – Segment is property of Lynnwood Parks § Install/improve multi-use trail through Wilcox Park to connect with signalized intersection at 52nd Ave W <ul style="list-style-type: none"> – Connection with Scriber Creek Trail 	Short-term
56th Ave W at 196th St SW	No crosswalks, long crossing distance across 196th St SW, and no traffic control	 	<ul style="list-style-type: none"> § Improve grid connectivity by extending 56th Ave W one block north to complete the connection from 196th St SW to 191st St SW <ul style="list-style-type: none"> – Install sidewalk along west side of 56th Ave W north of 196th St SW – Install signal if warranted at 56th Ave W– roughly 500' from closest signal at 58th Ave W. Install striped crosswalk across 196th St SW. 	Long-term
58th Ave W	Lack of bike facilities connecting to school		<ul style="list-style-type: none"> § Install northbound buffered bike lane on 58th Ave W north of 196th St SW § Install buffered bike lane on 58th Ave W southbound approaching 196th St SW § Install bike lanes northbound and southbound on Scriber Lake Rd south of 196th St SW 	Short-term
196th St SW between 56th Ave W and 52nd Ave W	Lack of sidewalks		<ul style="list-style-type: none"> § Install sidewalk along the frontage of Wilcox Park along old 196th St between 56th Ave W and 52nd Ave W 	Long-term

REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood

College Place Elementary






Location	Issue	Icon	Countermeasure	
76th Ave W	High vehicle speeds		Install school zone speed enforcement camera – Requires collection of vehicle speed data	Short-term
76th Ave W	<p>§ Parents pick up/drop off along restricted curb space along 76th Ave W at CT bus stop</p> <p>§ No low-stress bike facilities lead to school</p> <p>§ High volumes of pedestrians crossing 76th Ave W from church parking lot pickup/dropoff area</p>	  	<p>§ Install buffered bike lanes on each side of 76th Ave W, or two-way protected bike lane on east side of street – Buffered bike lane improvements would reinforce prohibited curbside drop off</p> <p>§ Install mid-block crossing at the southern extent of the church parking lot across 76th Ave W to the school entrance sidewalk</p>	Short-term
76 th Ave W at 206 th St SW	<p>Left and right turns onto 76th Ave W conflict with school crosswalk and families crossing</p> <p>Turning drivers use people crossing as traffic control/break in the traffic to make turns onto 76th Ave W</p>		§ Coordinate with City of Edmonds on signage, traffic control, and public communication for Edmonds planned intersection improvements , which include updated curb ramps and a flashing signal	Short-term

REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood

Location	Issue	Icon	Countermeasure	
76th Ave W at 204th St SW	<ul style="list-style-type: none"> § Numerous turning conflicts between students walking along 76th Ave W and cars entering/exiting school driveway and 204th St SW § Drivers park in no parking zone and conflict with pedestrians on 204th § Drivers turn into 204th, drop off, then back out into 76th § High volumes of pedestrians crossing from church pickup/dropoff lot § Trees limit visibility § Drivers observed not yielding to pedestrians in crosswalk § School drive exit confusing § Lack of sidewalks along unpaved street popular with pickup parking (204th St SW) 	  	<ul style="list-style-type: none"> § School driveway exit (north end) becomes right out only. Install raised curb area on north side of driveway to extend tree barrier and provide more delineation of the exit driveway. Install short segment of sidewalk on south side of driveway exit to formalize walking route for families crossing at 76th Ave W half-signal. § Stripe crosswalk across driveway exit and 204th St SW. § Prohibit left turns into/out of school driveway exit with median island and/or c-curbing § Make 204th St SW one-way eastbound. Install EB left turn pocket. Prohibit WB to SB left turns out of 204th St SW with median c-curbing along 76th Ave W left-turn pocket. <ul style="list-style-type: none"> – Study long term improvements to 204th St SW, such as paving, sidewalks, and connection with school driveway. § Analyze upgrade of pedestrian half signal to full signal. 	Short-term Design

REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood







College Place Middle

Location	Issue	Icon	Countermeasure	Implementation
208th St SW	High vehicle speeds, police have observed 50+mph during school flashers		Install speed camera enforcement	Short-term
General area	Crossing city boundaries creates: § Inconsistent signage § Difficulty in coordinating police enforcement/response		Work with City of Edmonds to coordinate signage and traffic control for all improvements	Short-term
At crosswalks	Drivers observed rolling through crosswalks while students present		Work with Lynnwood Police Department to emphasize crosswalk enforcement	Short-term
208th St SW and 76th Ave W	Lack of sufficient crossings - some students jaywalk across wide busy streets		§ New crossing location to be installed on 208th St SW (see row below) § City of Edmonds has planned intersection improvements at 76th Ave W and 206th St SW. See item in table for College Place Elementary.	
School lot off 208th St SW	§ Left turn queues limited by median crossing island § Lack of left turn storage due to median island causes backups on eastbound 208th § Entering/exiting drivers conflict with students walking and biking at eastern lot entrance		§ Relocate crossing island and striped crosswalk approximately 190' west to separate pedestrian crossing and left turning vehicles (allows bus left turn movements) – Allows left turning drivers and/or buses to queue in center turn lane, prevents eastbound through drivers from entering eastbound bike lane to avoid backups in through lane	Short-term Design (crossing island)
			§ Build new trail segment along north side of 208th St SW connecting school property to Golf Course Trail. Rebuild driveway entrances/exits to expand sidewalk and raise trail crossing. Improve and pave existing Golf Course Trail along 208th St SW east to 68th Ave W.	
			§ Extend trail along north side of 208th St SW west to 76th Ave W in coordination with school site redevelopment. § Coordinate with City of Edmonds to install segment of sidewalk along 74th Ave W just south of 208th St SW.	Long-term
208th St SW	Striped bike lane is not low-stress, not inviting for students/staff to bike to school		Maintain on-street bike lanes and add buffer and/or textured pavement marking § Add green bike conflict markings – Westbound at school driveways – Eastbound at 74th Ave W	Short-term

D-15









REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood

Lynnndale Elementary

Location	Issue	Icon	Countermeasure	Implementation
72nd Ave W	<ul style="list-style-type: none"> § Crossing in unmarked/uncontrolled places, near pick up/drop off loop and bus parking § Parents make prohibited right turns out of pick up/drop off loop § Parking area on east side of street encourages jaywalking § Queued vehicles block visibility for people walking § Lack of sidewalks 	  	<p>Install new crossings:</p> <ul style="list-style-type: none"> § Reconstruct curb extension at south side of school bus/ADA parking area to add ramp and crosswalk to new sidewalk on east side of 72nd Ave W § New crossings of 192nd PI SW at 71st PI W and 70th Ave W § New crossings of 191st PI SW, 190th St SW, and 198th PI SW in coordination with 72nd Ave W east side sidewalk installation <p>Close informal parking area and build sidewalk along east side of 72nd Ave W between 192nd PI SW and 189th PI SW</p> <p>Build sidewalk on west side of 72nd Ave W between school property line and 192nd PI SW</p>	Long-term
72nd Ave W, 74th Ave W, 192nd PI SW, 190th St SW, 189th PI SW, 71st PI W	<ul style="list-style-type: none"> § Lack of sidewalks § 189th PI SW - Concerns about speeding drivers and poor visibility due to curves with a lot of park and walk activity and no sidewalks 		<p>Construct new delineated walking and bicycling space in existing paved roadway using extruded curb and painted lane markings.</p> <ul style="list-style-type: none"> § Convert 189th PI SW (WB) and 192nd St SW (EB) to a one-way couplet between 72nd Ave W and 68th Ave W § Paint walk and bike markings on pavement <ul style="list-style-type: none"> – Determine north or south side pending further discussion <p>Install traffic calming along 192nd PI SW to calm EB vehicle traffic</p>	Short-term Design
		 	<p>Install sidewalk and marked crosswalks on south side of 192nd PI SW between 72nd Ave W and 68th Ave W (Students cross 192nd PI instead of 72nd Ave)</p>	Long-term
68th Ave W	Difficult crossings, though there are some marked crosswalks and one flashing beacon at 192nd		Continue crossing guard assistance at current locations	


REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood

Lynnwood Elementary

Location	Issue	Icon	Countermeasure	Implementation
44th Ave W	Lack of safe crossings Shift in southbound channelization creates driver confusion and enables high speed right turns		<p>§ Review signal timing and add leading pedestrian interval</p> <ul style="list-style-type: none"> – Consider prohibiting right turns on red, southbound to westbound movement <p>§ Relocate southbound stop bar 10-15' north</p>	Short-term
		   	<p>§ Consider 4:3 lane rechannelization for the block north of 188th St SW</p> <ul style="list-style-type: none"> – Southbound 44th Ave W at 188th St SW would become thru/right, left turn, northbound thru. Remove SB single to double lane expansion. <p>§ Expand sidewalk on west side of 44th Ave W from the point where current SB lane becomes double lane</p> <p>§ Improve crossings at 188th St SW with curb extensions and tighten curb radius on NW corner closest to Lynnwood Elementary</p> <p>§ Consider prohibiting right turns on red, southbound to westbound movement</p>	Long-term *Requires further analysis and evaluation
East lot off 44th Ave	Parents try to enter east lot for pickup/dropoff but this is supposed to be prohibited. All parent traffic is directed to S lot off 188th		Partner with Lynnwood Police Department for emphasis patrol	Short-term
185th Place and North Lynnwood Park	Informal access and lack of sidewalks through park		Improve short wooded pathway connecting 48 th Ave W and 185 th Pl SW to ensure ADA accessibility.	Long-term
188th St SW	Long eastbound vehicle queues along 188 th St SW prevent turns onto/off of 46th Ave to pickup/dropoff lot and make pedestrian crossing difficult	 	<p>Evaluation and modify signal timing at 188th St SW/44th Ave W intersection to resolve queueing along 188th St SW during school pick up/drop off</p> <p>Add diverter/crossing island at 46th Ave W</p> <ul style="list-style-type: none"> § 46th Ave W becomes right in/right out § South of 188th, 46th Ave W becomes neighborhood greenway and connects to trails in Civic Center Park § Requires traffic analysis of north and south 	Short-term



D-17

REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood

Location	Issue	Icon	Countermeasure	Implementation
			movements and diverted travel paths	
			Work with Edmonds School District to develop driveway access from 48th Ave W through school property. Close parking lot access from 46 th Ave W.	Long-term
188th St SW	Lack of low-stress bike facilities leading to school		<ul style="list-style-type: none"> § Add buffer to bike lanes by narrowing center turn lane, removing some parking § Green conflict striping across intersection with 44th Ave W 	Short-term

REVISED Safe Routes to School Countermeasures - Detail
City of Lynnwood

Spruce Elementary

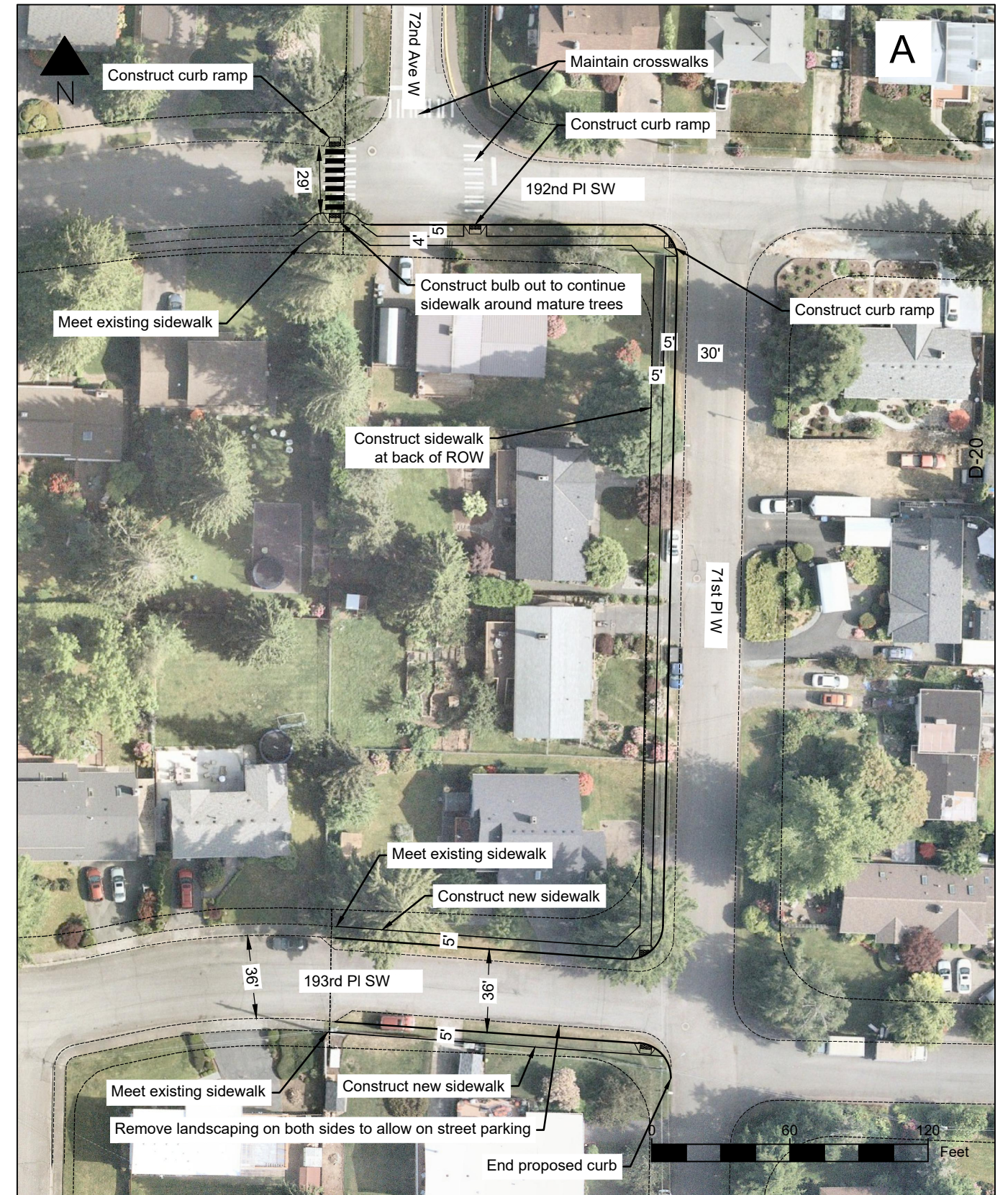
Location	Issue	Icon	Countermeasure	Implementation
Spruce Way and 172 nd St SW	Lack of sidewalks		Add sidewalk along east side of Spruce Way, south to Maple Road and north to 172 nd St SW.	Short-term
			Install sidewalk on 172 nd St SW between 44 th Ave W and 36 th Ave W § South side west of Spruce Way, north side east of Spruce Way	Long-term
Spruce Way	Lack of on-site vehicle storage results in parent vehicle queueing along southbound Spruce Way. Through traffic along Spruce Way passes queueing vehicles in oncoming (NB) lane.		School site redevelopment adds on-site vehicle storage for parent vehicles, reducing likelihood of parent vehicle queues on Spruce Way. Parent vehicle queues will be accommodated on-site.	

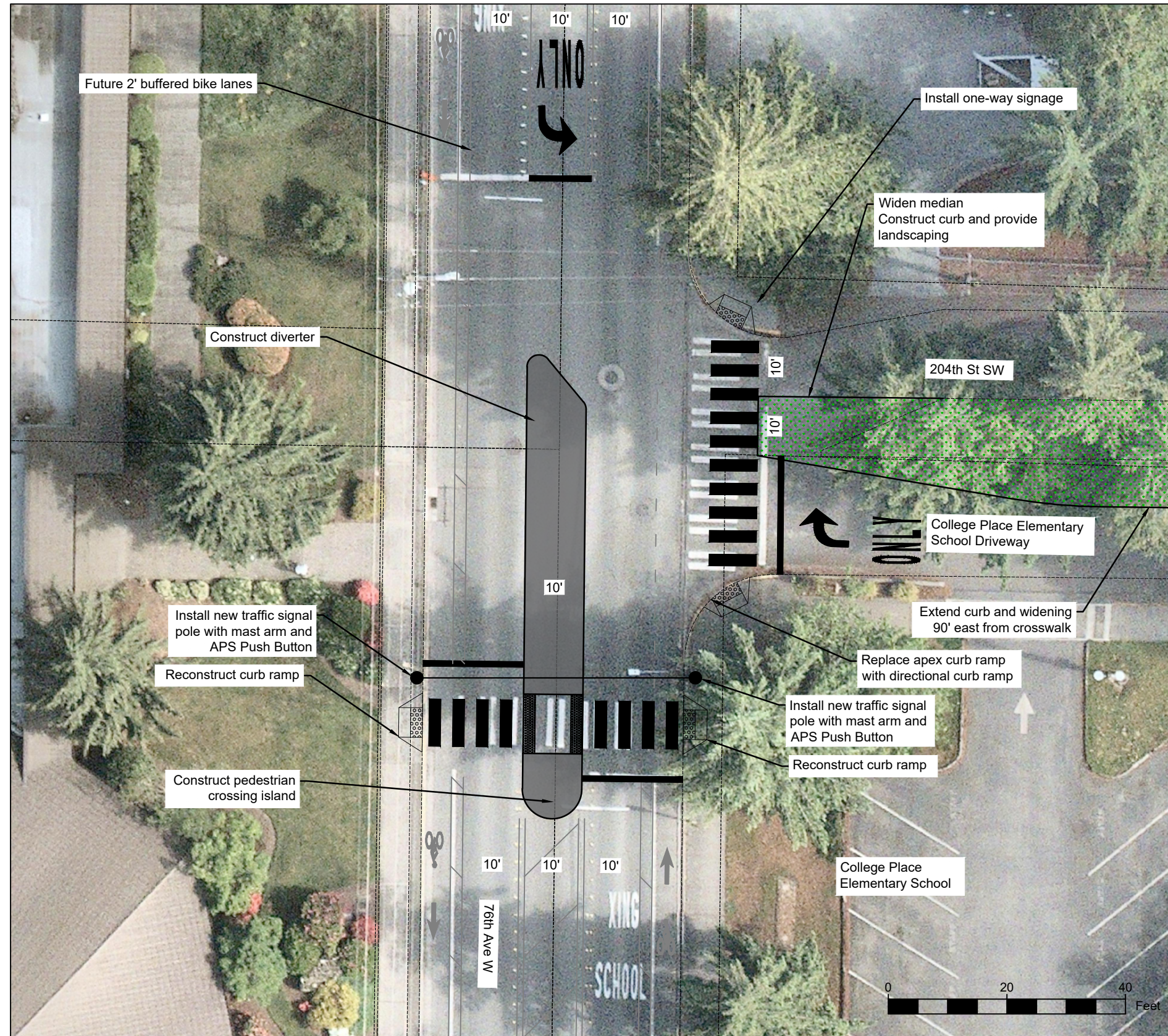


Note: Future one-way couplet conversion not proposed as part of SRTS application

Project Objectives

1. Connect existing sidewalk facilities within 2 miles of a school
2. Attract more children to walk to school with safer complete routes





Project Objectives

1. Reduce conflicts between people walking and driving
2. Increase compliance with school zone speed limit
3. Attract more children to walk and roll to school with safer routes

Project Impacts

- Pedestrians will have to navigate fewer vehicle conflicts when walking from 204th St SW to school entrance due to limitations on motor vehicle movement and clarification of driveway and street configuration.
- Crossing on 76th Ave W will be more visible, and median will constrain travel lanes to reduce speeds.
- The large volumes of school pedestrians using the 76th Ave W crosswalk will have fewer conflicts with non-compliant drivers turning onto 76th Ave W.

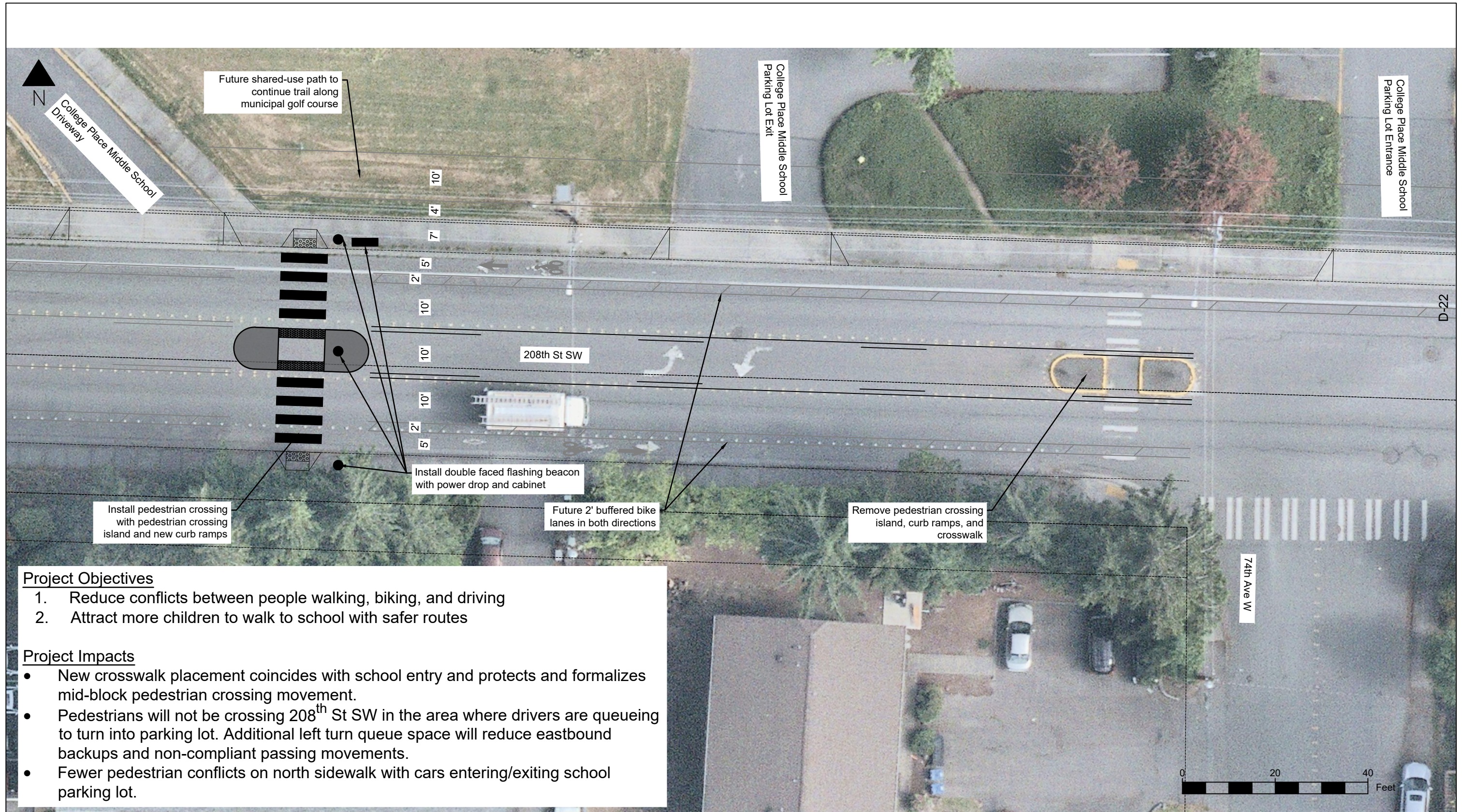
Technical Notes

Allowable vehicle movements in existing conditions:

- SB Thru on 76th Ave W
- SB Left onto EB 204th St SW
- SB Left into School Driveway
- NB Thru on 76th Ave W
- NB Right into School Driveway
- NB Right onto EB 204th St SW
- WB Left from School Driveway to SB 76th Ave W
- WB Left from 204th St SW to SB 76th Ave W
- WB Right from 204th St SW to NB 76th Ave W
- WB Right (from School) onto NB 76th Ave W

Allowable vehicle movements after mitigation:

- SB Thru on 76th Ave W
- SB Left onto One Way EB 204th St SW
- NB Thru on 76th Ave W
- NB Right onto One Way EB 204th St SW
- WB Right (from School) onto NB 76th Ave W



CITY COUNCIL ITEM E

CITY OF LYNNWOOD Public Works

TITLE: Briefing: General Transportation

DEPARTMENT CONTACT: Bill Franz and David Mach

SUMMARY:

The topic of transportation is broad, complex and is one of the essential duties of our city government. In fact, Lynnwood's transportation infrastructure is our biggest financial investment, responsibility, and liability. In multiple public outreach surveys, citizens have ranked transportation as their highest concern.

Staff plans to give Council a high-level overview of the various components of transportation. Over the next year, staff plans to have detailed conversations with Council on many of these different components to better identify the city's goals, policies and funding commitments as they relate to transportation. The first of which is also scheduled for the September 16th work session, Connect Lynnwood - Active Transportation.

Funding remains the largest challenge towards success in all of the areas of transportation listed below in the Background section. Without adequate funding, most of these functions will be underfunded with short and long-term impacts to the community. Loss of license tab fees from the passage of I-976, revenue impacts from COVID-19, and historic underfunding of transportation are factors in our present status as well as our path forward and will be presented in more detail as a part of the 2021-22 biennial budget.

ACTION:

No action. Discussion only.

BACKGROUND:

The following outline is a high-level overview of the various components of transportation specific to Lynnwood. Staff plans to provide a high-level overview as part of this discussion, however, we also plan to return for multiple subsequent discussions over the coming year to discuss many of these topics in much greater detail. Staff recommends meeting multiple times per year, the first of which conversations to be as follows and not necessarily in the order as listed below:

- 1) Connect Lynnwood - Active Transportation, specifically the School Safety Study (scheduled for September 16, 2020)
- 2) ADA Transition Plan
- 3) Sidewalk Maintenance
- 4) Transportation Funding (Very high priority due to passage of I-976 and COVID revenue impacts)
- 5) Connect Lynnwood - Active Transportation, specifically the non-motorized plan
- 6) Major capital project (42nd Ave W, 194th St SW, Poplar Bridge...)

General Transportation Responsibilities with Examples listed:

1) Day to Day Operations & Maintenance (O&M) Street Fund 111

- a) Traffic Signals
 - i) Traffic Operations Center
 - ii) Signal timing

- iii) Routine maintenance
- iv) Rebuild/replacement (older or damaged signals)
- b) Street Maintenance (street crew)
 - i) Potholes
 - ii) Crack sealing
 - iii) Minor street/sidewalk repair
 - iv) Striping
 - v) Signs

2) Pavement Program, Capital Replacement

- a) Overlays - annual paving contracts
- b) Full removal and replacement (included in overlays)
- c) Chip seal - Approximately every 5 years

3) Sidewalks/ADA Program, Maintenance and Capital Replacement

- a) ADA Transition Plan (upgrade outdated or non-existent ADA ramps per federal law)
- b) Sidewalk maintenance (adjacent property owner vs. city responsibility)
 - i) Heaved sidewalk panels (grind/sawcut)
 - ii) Cracked sidewalk (panel replacement)

4) Traffic Signal Rebuild Program, Capital Replacement

- a) Capital replacement of components of signals (poles, lights, cabinets, wiring, push buttons, etc.)

5) Nonmotorized (new Capital projects)

- a) New/Improved sidewalks
 - i) Complete missing gaps
 - ii) School Safety (this item will be discussed in detail at the 9/16/20 work session)
 - iii) 48th Avenue W (196th to Light Rail)
- b) New paths/trails
 - i) Interurban Trail (completed this trail over the past 25 years)
 - ii) Scriber Creek Trail (enhance walking trail to hard surfaced regional trail)
 - iii) 44th Avenue W/I-5 Undercrossing (enhance non-motorized facilities)
- c) Bike lanes
 - i) Bike2Health (6 miles of new bike lanes completed a few years back)

- ii) Restriping existing streets (narrowing vehicle lanes to add bike lanes)
- iii) Repurposing vehicle lanes (eliminating vehicle lanes to add bike lanes)

6) Transportation Capital Projects (new Capital projects)

- a) Capacity (adding lanes/streets to reduce congestion)
 - i) 196th Street SW in city center (soon to start construction)
 - ii) Poplar Way Bridge over I-5 (waiting for construction funding)
- b) Safety
 - i) 36th Avenue W (recently constructed)
 - ii) Improved signing/stripping/lighting
- c) Economic
 - i) Beech Road (in partnership with proposed 18 story mixed use building)
 - ii) Costco Ring Road (constructed to facilitate Lynnwood Place development)
 - iii) 42nd Avenue W (catalyst for redevelopment in the heart of city center)

7) Traffic Planning/Policy (non-project plans and/or analyses)

- a) Growth forecasting (jobs/employment)
- b) Traffic Modeling
- c) Level of Service - traffic delay
- d) Concurrency (timing of improvements)
- e) Traffic Safety Plan - identify high collision locations and improvements
- f) Complete Streets Policy - consider transit, bike, walk...not just cars
- g) Park Access Study - improved walk/bike routes to local parks

8) Funding

- a) Traffic Impact Fees - fees paid by developers for new trips generated
- b) Transportation Benefit District - 0.1% local sales tax for roads (\$40 vehicle tab was eliminated by I-976)
- c) Partnerships (developers, WSDOT, Sound Transit, other agencies...)
- d) Grants - highly variable funding source; Lynnwood has historically performed well
- e) Real-Estate Excise Tax - tax from sale of real estate
- f) Economic Development Investment Fund
- g) City general funds
- h) Others...

DOCUMENT ATTACHMENTS

Description:	Type:
No Attachments Available	

CITY COUNCIL ITEM F

CITY OF LYNNWOOD Police Department

TITLE: Narcotics Enforcement Account - Repeal LMC 3.100

DEPARTMENT CONTACT: Commander Chuck Steichen

SUMMARY:

In 1997 the city established LMC 3.100 and created a "narcotics enforcement revolving account" where funds from the account would be used for major drug purchases in connection with narcotics investigations. The money used to establish this account came from Fund 104, and specifically forfeited drug seizures from the City of Lynnwood. This account has been in place since that time and had been utilized by the South Snohomish County Narcotics Task Force for its investigations. The cities of Lynnwood, Edmonds and Mountlake Terrace served as members of the task force. The City of Lynnwood was the only contributory to this account and it is part of the city treasury.

In March of 2017 the South Snohomish County Narcotics Task Force was disbanded. Detectives transitioned to the Snohomish County Narcotics Task Force and that task force has an independent funding mechanism for narcotics investigations.

The police department is recommending that LMC 3.100 be repealed in its entirety as the task force no longer exists. We are further recommending that funds in the account be moved back to Fund 104 as they were proceeds from State drug seizures and are restricted under state law.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Should LMC 3.100 be repealed?

Should the funds from the narcotics enforcement revolving account be transferred to Fund 104 as State seizure revenues?

ACTION:

Discuss and approve movement to the business agenda for vote.

BACKGROUND:

See summary.

PREVIOUS COUNCIL ACTIONS:

None, aside from establishment of LMC 3.100 and the major buy fund.

FUNDING:

Not applicable.

ADMINISTRATION RECOMMENDATION:

Recommend the repeal of LMC 3.100 and the transfer of funds from the narcotics enforcement account to Fund 104 (State).

DOCUMENT ATTACHMENTS

Description:	Type:
LMC 3.100	Ordinance
Ordinance Repeal LMC 3.100	Ordinance

Chapter 3.100

NARCOTICS ENFORCEMENT REVOLVING ACCOUNT

Sections:

3.100.010 Establishment.

3.100.020 Narcotics enforcement revolving account fund authority.

3.100.030 Expenditure accounting.

3.100.040 Custodian designated.

3.100.050 Severability.

3.100.010 Establishment.

There is hereby created in the city treasury a special account designated the “narcotics enforcement revolving account.” Funds in this account shall be used for drug purchases in connection with narcotics enforcement.

3.100.020 Narcotics enforcement revolving account fund authority.

The sum of \$100,000 is hereby established in the drug enforcement fund as the “narcotics enforcement revolving account” for the purposes authorized in LMC [3.100.010](#). Interest on the funds shall be paid into the drug enforcement fund. The finance director is authorized to issue additional checks from time-to-time to the narcotics enforcement revolving account from cash reserves of the drug enforcement fund to reimburse the narcotics enforcement revolving account for actual expenses incurred as contemplated herein.

3.100.030 Expenditure accounting.

The checks for reimbursement of this account will be recorded as expenditures against the drug enforcement fund 104, budget line item 4917.

3.100.040 Custodian designated.

The chief of police shall be responsible for the administration of such account and shall reconcile monthly deposits and disbursements against approved activities of the narcotics enforcement revolving account as contemplated herein, and provide a monthly report to the mayor. (Ord. 2152 § 1, 1997)

3.100.050 Severability.

If any section, subsection, sentence, clause, phrase, or word of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this chapter. (Ord. 2152 § 2, 1997)

1 CITY OF LYNNWOOD

2 ORDINANCE NO. ____

3 AN ORDINANCE OF THE CITY OF LYNNWOOD,
4 WASHINGTON, RELATING TO THE NARCOTICS
5 ENFORCEMENT REVOLVING ACCOUNT; REPEALING
6 CHAPTER 3.100 LMC; AND PROVIDING FOR AN
7 EFFECTIVE DATE, SEVERABILITY AND SUMMARY
8 PUBLICATION

9 WHEREAS, Chapter 3.100 of the Lynnwood Municipal Code (LMC) establishes a
10 special account in the city treasury designated for narcotics enforcement where funds are used
11 for major drug purchases, referred to as the “Narcotics Enforcement Revolving Account”
12 (“Account”); and

13 WHEREAS, this Account was established to support drug investigations for the South
14 Snohomish County Narcotics Task Force; and

15 WHEREAS, the funds provided to establish this Account came from State drug seizure
16 monies forfeited to the City of Lynnwood; and

17 WHEREAS, the South Snohomish County Narcotics Task Force, which had been
18 composed of staff from the cities of Lynnwood, Edmonds and Mountlake Terrace, was
19 disbanded in March of 2017, making it appropriate to eliminate the Account; and

20 WHEREAS, upon the elimination of the Account, the City will transfer the funds held in
21 the Account to the City’s Fund 104, and will identify the funds as State seizure funds;

22 NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNNWOOD,
23 WASHINGTON, DO ORDAIN AS FOLLOWS:

24 Section 1. Repealer. Chapter 3.100 “Narcotics Enforcement Revolving Account” of the
25 Lynnwood Municipal Code is repealed in its entirety.

26 Section 2. Funds. Funds within the Account will be transferred to Fund 104 and identified as
27 State seizure funds.

28 Section 3. Effective Date. The provisions of this ordinance shall be effective five days
29 following publication.

30 Section 4. Severability. If any section, subsection, sentence, clause, phrase or word of this
31 ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction,
32 such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of
33 any other section, subsection, sentence, clause, phrase or word of this ordinance.

34 Section 5. Summary Publication. Publication of this ordinance shall be by summary publication
35 consisting of the ordinance title.

1 PASSED this ____ day of September 2020, and signed in authentication of its passage
2 this ____ day of September 2020.

3 APPROVED:

4
5 _____
6 Nicola Smith, MAYOR

7 ATTEST/AUTHENTICATED:

8 _____
9 Karen Fitzthum
10 Acting City Clerk

11 APPROVED AS TO FORM:

12 _____
13 Rosemary Larson
14 City Attorney

15 PASSED BY THE CITY COUNCIL: _____
16 PUBLISHED: _____
17 EFFECTIVE DATE: _____
18 ORDINANCE NUMBER: _____

CITY COUNCIL ITEM G

CITY OF LYNNWOOD City Council

TITLE: Presentation: Council Liaison Reports/Boards and Commissions ~ Ruth Ross

DEPARTMENT CONTACT: Councilmember Ruth Ross

SUMMARY:

At the Annual Council Summit, it was the consensus of the Council to designate a portion of the 3rd Wednesday of the month Work Sessions to Council Liaison making presentations on the activities of their boards and commissions.

Each Council Member would have three opportunities a year to make their presentations.

DOCUMENT ATTACHMENTS

Description:	Type:
No Attachments Available	

CITY COUNCIL ITEM H

CITY OF LYNNWOOD City Council

TITLE: Break

DEPARTMENT CONTACT: Christine Frizzell, Council President

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM I

CITY OF LYNNWOOD City Council

TITLE: Presentation: Council Liaison Reports/Boards and Commissions ~ Ian Cotton

DEPARTMENT CONTACT: Councilmember Ian Cotton

SUMMARY:

At the Annual Council Summit, it was the consensus of the Council to designate a portion of the 3rd Wednesday of the month Work Sessions to Council Liaison making presentations on the activities of their boards and commissions.

Each Council Member would have three opportunities a year to make their presentations.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM J

CITY OF LYNNWOOD City Council

TITLE: Presentation: Council Liaison Reports/Boards and Commissions ~ Jim Smith

DEPARTMENT CONTACT: Councilmember Jim Smith

SUMMARY:

At the Annual Council Summit, it was the consensus of the Council to designate a portion of the 3rd Wednesday of the month Work Sessions to Council Liaison making presentations on the activities of their boards and commissions.

Each Council Member would have three opportunities a year to make their presentations.

DOCUMENT ATTACHMENTS

Description:	Type:
No Attachments Available	

CITY COUNCIL ITEM K

CITY OF LYNNWOOD City Council

TITLE: Mayor Comments and Questions

DEPARTMENT CONTACT: Nicola Smith, Mayor

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM L

CITY OF LYNNWOOD City Council

TITLE: Council President and Council Comments

DEPARTMENT CONTACT: Christine Frizzell, Council President

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM M

CITY OF LYNNWOOD Executive

TITLE: Executive Session, If Needed

DEPARTMENT CONTACT: Leah Jensen

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available